

WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION

CONSTITUTION

6. OFFICERS

6.1 Officers:

The officers of the Association shall be: President; Vice-President; Secretary and Treasurer.

6.2 Duties of Officers:

6.2.1 The President shall preside at meetings of the Association and of the Executive, and shall be a member, ex officio, of all committees.

6.2.2 The Vice-President shall perform the duties and exercise the powers of the President during the President's absence.

6.2.3 The Treasurer shall keep books of account of the Association in which shall be recorded all receipts and disbursements. The Treasurer shall render an account of the financial position of the Association whenever required by the Executive and shall present a financial report at the Annual Meeting.

6.2.4 The Secretary shall prepare minutes of all proceedings. The Secretary shall give notice of all meetings as prescribed in Article 8.