

**LETTER OF UNDERSTANDING**

**between**

**WILFRID LAURIER UNIVERSITY**

**and the**

**WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION**

**Re: Article 18: Duties, Responsibilities and Workload of Faculty Members under the Collective Agreement between the University and WLUFA for Full-time Faculty and Librarians**

**Re: 18.2.4: Assigned Teaching Workload of Members in the Faculty of Education under 18.2.4**

Whereas Article 18: Duties, Responsibilities and Workload of Faculty Members does not address the assigned duties specific to the workload of Members in the Faculty of Education, and

Whereas the negotiations for the renewal of the Collective Agreement for Full-time Faculty and Full-time Librarians have not commenced, and

Whereas the provisions for assigned duties for the Field Supervision of Teacher Education Candidates (TEC) for the 2008-2009 academic year need to be determined, and


Whereas Members in the Faculty of Education have requested additional compensation for the assigned duties for the Field Supervision in the 2007-2008 academic year,

The Parties agree to the following:

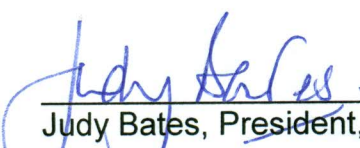
- (1) Except as modified herein workload provisions for Members in the Faculty of Education shall be in accordance with Article 18;
- (2) The University agrees to appoint a qualified field coordinator to manage the administration of the Field Supervision of Teacher Education Candidates for the 2008 – 2009 academic year;
- (3) The assigned supervisory duties for Members engaged in the Field Supervision of Teacher Education Candidates shall be in accordance with the following:

- (a) All such assigned duties shall be performed in the Fall and Winter terms;
  - (b) Field supervision from 12 – 15 students in no more than 3 different schools shall be the equivalent to a one-term course;
  - (c) Supervision of additional students above 12 – 15 in number shall be compensated as an overload stipend on a pro rata basis and such supervision shall be subject to the written consent of the Member.
- (4) For Field Supervisions that are not part of a full-time Member's assigned workload, but are either overload under 18.2.7 or an appointment under the Collective Agreement for Part-time Contract Academic Staff and Part-time Librarians, supervisions equivalent to a one-term course may involve 9-12 students distributed over 4 schools, or alternatively, supervision from 12 – 15 students in no more than 3 different schools;
- (5) Any Field Supervision in the Spring Term shall be assigned by the Dean and shall be subject to the written consent of the Member. Such supervision shall be compensated at the rate of \$250 per student;
- (6) Compensation for supervision of students in addition to the assigned 12 students in the 2007-2008 academic year only shall be paid retroactively in accordance with 3(c) above, and at the rate for overload stipends in 2007-2008. In the Spring 2008 term, compensation for Field Supervision shall be paid in accordance with (5).
- (7) Each Member engaged in Field Supervision of Teacher Education Candidates in the 2007-2008 academic year will be compensated for administrative work involved in supervision of students in the 2007-2008 academic year only with payment of an amount equivalent to one one-term overload stipend (\$6,213).

The Parties further agree that this letter of understanding applies to Members' workload for the 2008 – 2009 academic year, and is without precedent or prejudice for their workload terms and conditions in subsequent years.

  
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 Max Blouw, President, WL U

25/08/08  
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 Date

  
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 Judy Bates, President, WLUFA

3/09/08  
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 Date