

**LETTER OF UNDERSTANDING**

**between**

**WILFRID LAURIER UNIVERSITY**

**and the**

**WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION**

**Re: Articles 11.2.5, 11.2.6**

Whereas the newly created position of Associate Vice-President: Teaching and Learning has been approved to sit as an *ex officio* member of Senate;

Whereas Article 11.2.3 of the Full-time Faculty Collective Agreement, 2008 to 2011 reads:

"If, during the term of this Agreement, the University creates new officers who are *ex-officio* members of Senate, the procedures for each search committee for such officer shall be in accordance with articles 11.2.4 and 11.2.6, and the composition of the search committee shall be subject to the agreement of the Parties", and

Whereas the Parties have agreed to the composition of the search committee for the position of Associate Vice-President: Teaching and Learning;

The Parties therefore agree to the following addition to Article 11.2.5, of the Collective Agreement for Full-time Faculty and Professional Librarians, 2008-2011, as follows.

Article 11.2.5(k) shall read:

**(k) Associate Vice-President: Teaching and Learning**

The Search Committee for the Associate Vice-President: Teaching & Learning shall be composed of the following 17 voting members:

- The Vice-President: Academic and the Vice-President: Student Affairs, one of whom shall chair the committee;
- 1 external member of the Board of Governors;
- 1 Dean or the University Librarian
- 1 graduate student;
- 1 undergraduate student;

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Associate Vice-President: Teaching and Learning

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- 1 Director chosen from among the Directors reporting to the Associate Vice-President: Teaching and Learning;
- 1 staff member from a unit that reports to the Associate Vice-President: Teaching & Learning, such staff member to represent a unit different from the director chosen among directors reporting to the Associate Vice-President: Teaching & Learning;
- 7 tenured Faculty Members or Members holding Provisional or Candidacy Appointments elected by the University Faculty Council. One representative from each of the Faculties of Arts, Education, Science, Social Work, and Music, one representative from the School of Business and Economics, and one representative from Laurier Brantford;
- 2 Senate Members elected by Senate.

Article 11.2.6 shall be amended to:

**11.2.6 Procedures for Senate Advice in the Selection of University Officers:**


The President is appointed by the Board, following advice by the Senate. The Senate shall receive a report from the search committee, and meeting in camera as a committee of the whole, the Senate shall determine its advice which shall be transmitted to the Board.

In the case of all other appointments under 11.2.2, the Senate shall elect two Senate Members to serve on the relevant search committees. These two Members shall be full members of the committee.

In the case of appointment of the Vice-Presidents, the Registrar, and the Associate Vice-President: Teaching and Learning ~~Director of Information Technology Services~~, any Member who is a member of Senate is eligible to serve as a Senate representative. For committees appointed to search for the Dean of the Faculty of Arts, the Dean of the Faculty of Education, the Dean of the Faculty of Science, the Dean of the Faculty of Music, the Dean of the Faculty of Social Work, the Dean of Laurier Brantford, the Dean of the School of Business and Economics, and the University Librarian, the two elected Members from Senate shall be from an academic unit other than the one for which the Dean or University Librarian is being sought. In the case of the Dean of Graduate Studies, at least one of the Faculty Members elected as a Senate representative shall be from an academic unit or sub-unit which does not have a graduate program.

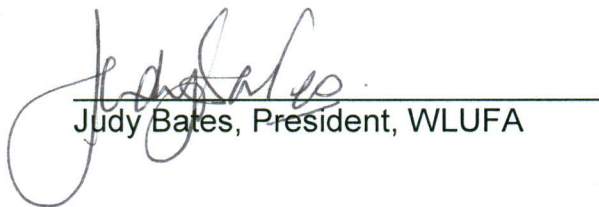
When a Search Committee has completed its deliberations, it will submit a report to Senate. Senate will meet *in camera* as a committee of the whole, and shall determine its advice which shall be transmitted to the Board.

On behalf of Wilfrid Laurier University

  
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Max Blouw, President, WLU

6 December 2010  
Date

On behalf of WLU Faculty Association

  
\_\_\_\_\_  
Judy Bates, President, WLUFA

7 December 2010  
Date