JLC Summary, Jan 25 2018

JLC met today and discussed the following issues:

1. **Committee membership**: we now have members for all bilateral/multilateral committees
2. **Calculations for CF equivalents for Chair/Program Coordinator releases (Article 21**): we agreed on a method for calculating CF equivalents for course releases. We will also draft an LOU with a minor revision to the CA wording to clarify how calculations are done and prevent future misunderstanding.
3. **LOU on Equity language in job postings:** we submitted a revised version of their proposed LOU on Equity language in job postings.
4. **Information on the public web site:** they responded to our request to put a list of information we provided on the public web site. Some is now available on the public web site (e.g. Board and Senate agendas, budget, financial statements), some will be available soon (Collective Agreements, pension and benefit information), and all others are in process. In some cases they need to find a place to put things, in other cases (archived Senate minutes) they are working on converting them to accessible formats.
5. **Official File clarification:** we discussed the interpretation of 12.1.1 and 12.1.2 in the FT CA. In the last round of FT negotiations, we agreed to changes to 12.1.2 which made it clearer that Deans and Chairs can keep unofficial files with records that aren’t in the Official File. We felt that this was acceptable given the protections in 12.1.3 and 12.1.4, which say that only contents of the Official File can be used for any employment-related processes or decisions. Since 12.1.2 allows informal files with records not in the Official File, we agreed today that the language in 12.1.1, which implies that *all* documents relating to a Member willbe copied to the Official File, makes things unclear. The agreed intent (and actual practice) is that only official documents will be added to the Official File, not informal notes from Deans and Chairs (which would harm our Members). We proposed an LOU to clarify that the intent behind the language is that only official documents will be kept in the Official File. Similar wording already exists in the CF CA to use as a model.

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