

**Letter of Understanding**

**between**

**Wilfrid Laurier University**

**and the**

**Wilfrid Laurier Faculty Association**

Whereas, the renewal of the Collective Agreement for Part-time Contract Academic Staff and Part-time Librarians for 2016-19 included changes to Employment Insurance (EI) accrual (Article 16.3.4); and

Whereas, those changes increased EI hours from 210 to 235 hours for a one-term course; and

Whereas the maximum EI hours that can be accrued over two terms is 1410 hours (up from 1260 hours previously). This reflects teaching six (6) 0.5 credit courses, each accruing 235 EI hours; and

Whereas, the EI hours for music studio, music therapy supervision and coach accompanying are not explicitly defined in the Collective Agreement; and

Whereas, hourly instruction in the Faculty of Music is contracted for two-term durations,

The Parties agree that effective September 1, 2016, the equivalency for Music instruction, due to its unique delivery is as follows:

***Studio Instruction and Music Therapy Supervision***


The maximum workload for studio instruction/music therapy supervision is 18 hours per week. Over two terms, the maximum instruction/supervision hours would be 432 (i.e. 18 hours/week multiplied by 24 weeks). Since the maximum EI hours over two terms is 1410 hours, then each studio hour taught is equivalent to 3.26 EI hours.

***Coach Accompanying***

The maximum average workload for coach accompanying per academic year is 750 hours. Assuming this is equivalent to six (6) 0.5 credit courses, the each Coach Accompanist hour is equivalent to 1.88 EI hours (i.e., 1410 EI hours, divided by 750).


In addition, the Parties also agree that, because most other instruction is contracted by the Employer on a per-term basis, all other Contract Academic Staff and Part-time Librarians shall accrue the changed number of EI hours beginning January 1, 2017.

For the University



Max Blouw, President, WLU

For WLUFA



Michele Kramer, President, WLUFA

JUN 19 2017

Date

June 24, 2017

Date

Letter of Understanding #03  
EI Hours in Music (Article 16.3.4)  
P-T CAS (2016-2019) Collective Agreement