

WLUFA Elections FAQ

Who may run for election to the executive?

Only members of the Faculty Association may run and vote in elections for the WLUFA executive committee. All full-time faculty and professional librarians belong to one Bargaining Unit (BU); this includes Limited Term Appointment faculty. All contract [teaching] faculty and part-time professional librarians belong to the other BU. All members of both BUs pay dues to WLUFA based on their salary. Membership in a Bargaining Unit does not automatically confer membership in the Association, however. In order to participate in WLUFA affairs, you need to become a member of the Association by signing a membership form, which is available at www.wlufa.ca.

How do the elections work?

The WLUFA executive committee is composed of 12 members, all of whom are elected annually except for the past-president. The presidential nominations open in early March, with the nomination of other members following shortly thereafter. The executive includes at least three members primarily employed at the Brantford campus, at least four members primarily employed at the Waterloo campus, and at least four members from each of the bargaining units (full-time faculty and librarians and contract faculty and part-time librarians).

What is the time commitment required for executive members?

Executive committee members are expected to participate in biweekly meetings in the fall and winter and monthly meetings in the spring and summer. There is also a full-day retreat in the spring. Meetings are generally two hours long and focus on the association's operations, members' issues, contract negotiations, and other timely matters. In addition, executive members may be asked to sit on other WLUFA committees and take on special projects.

Do executive members have specific roles?

President The president chairs meetings of the association and the executive and is WLUFA's official spokesperson on all internal and external matters. They meet regularly with the university president and/or provost to discuss issues of concern and consult with negotiating teams during full-time and contract faculty bargaining as needed. They supervise the association's executive director and may serve on the staff relations committee and staff search committees. The president serves on the Grievance Committee and may sit on all WLUFA committees in an ex officio capacity. The president is WLUFA's official representative at CAUT Council and on OCUFA's Board of Directors.

Past President The past president assists the president, particularly in an advisory capacity.

Executive Committee Members From the other elected executive members, candidates are sought to serve in the following roles: vice-president: internal, vice-president: external, treasurer, secretary and four liaison officers (one each for Waterloo-based full-time and

contract faculty and librarians and Brantford-based full-time and contract faculty and librarians). Descriptions of each role are included below. The remaining executive members are Members-at-Large.

The Vice-President: Internal shares tasks associated with internal operations of the association with the president. Duties may include answering members' email, negotiating the staff collective agreement, attending regular meetings with senior administrators and chairing the Governance Committee and other committees as needed.

The Vice-President: External shares tasks associated with external partners with the president. Duties may include attending labour council meetings in Brantford and Waterloo, Ontario Federation of Labour meetings, and WLUSA council meetings. They also liaise with other groups and unions on campus, including CUPE, PSAC, the Wilfrid Laurier University Students' Union, and the Graduate Students' Association.

The Secretary reviews executive committee minutes taken by administrative staff and records minutes of executive discussions held in camera.

The Liaison Officers serve as links between the executive and their respective constituencies. They inform and mobilize their constituents as directed by the executive.

[Is there any compensation for executive members?](#)

If a full-time faculty member is elected president, they receive up to three course releases (which may be reduced, at the member's request) plus one course release for service on the Grievance Committee. A full-time librarian elected as president will receive release time equivalent to up to three course releases (Art. 3.5.1) plus one for service on the Grievance Committee.

If a contract faculty member or part-time librarian is elected president, they receive six stipends plus one stipend for service on the Grievance Committee. The association will also pay their premiums for extended health and dental benefits.

Other than the President, full-time faculty and librarians do not receive compensation for sitting on the executive committee.

Contract faculty and part-time librarians who are elected to the executive committee receive a \$1,000 honorarium paid in two equal installments in either spring and fall or fall and winter terms. They receive an additional half-stipend if they serve as a vice-president, treasurer, or liaison officer.