

WLUFAs POLICIES

#3 Policy on Code of Conduct for WLUFAs Meetings and Committee Members

Approving Authority: Executive Committee
Original Approval Date: May 2022
Date of Most Recent Review/Revision: NA

1.00 PURPOSE

1.01 The purpose of this policy is to set out expectations for the behaviour of Members of both Bargaining Units at WLUFAs meetings and as WLUFAs representatives on WLUFAs and university committees.

2.00 POLICY

2.01 WLUFAs is committed to providing an environment free from discrimination and harassment. We ask that all meeting participants embrace our values of inclusion, respect and collegiality, and conduct themselves in ways consistent with these values. Anyone who believes that they have experienced discriminatory, harassing, or otherwise unacceptable behavior at a WLUFAs meeting should contact the WLUFAs Executive Director or President.

2.02 WLUFAs committee members are expected to comply with this Code of Conduct Policy that encourages the development of a spirit of collegial decision-making, shared objectives, and shared ownership of and respect for collective decisions.

2.03 In their activities on behalf of WLUFAs, committee members will conduct themselves in a manner that:

- a.** Complies with and supports the Constitution, Bylaws, and Policies of WLUFAs;
- b.** Serves the overall best interests of WLUFAs members;
- c.** Respects the principle of due process;
- d.** Is consistent with the principles of equity, diversity and inclusion as set out in WLUFAs Equity Statement;
- e.** Gives fair consideration to differing opinions;
- f.** Is fair honest and transparent;
- g.** Ensures the confidentiality of its members and of matters specifically determined by the committee to be shared in confidence or *in camera*.

2.04 WLUFAs representatives on WLUFAs and university committees will attend and participate in committee meetings as required, review related meeting information prepared in advance, and respond in a timely manner to email discussions that occur between meetings.