

WLUFAs Policies

#4 Policy on WLUFAs Executive Committee Conflict of Interest

Approving Authority: Executive Committee
Original Approval Date: May 2022
Date of Most Recent Review/Revision: NA

1.00 PURPOSE

1.01 The purpose of this policy is to clarify the expectations regarding conflict of interest for WLUFAs Executive Committee matters.

2.00 POLICY

2.01 The WLUFAs Executive Committee has a responsibility to act in the best interests of the Members of both Bargaining Units and the Association, and to maintain the integrity and reputation of the Association in its dealings with faculty, administrators, students, staff, and the public. Executive Committee members shall act fairly, equitably and ethically, and shall be aware of and conduct themselves so as to avoid conflicts of interest.

2.02 Conflicts of interest – actual, potential, or perceived – include private or familial financial gain or advancement, professional interests, conflict of commitment, inappropriate faculty/student relationships, improper use of information, receipt of gifts or gratuities, use of position to influence others, making decisions based on personal rather than institutional interests, and inappropriate use of Association resources.

2.03 There is an explicit duty of disclosure placed on the Executive. The Executive Committee meeting agenda shall open with a Declaration of Interest item; otherwise, Executive Committee members shall declare conflicts as they arise. Full disclosure, in itself, does not remove a conflict of interest.

2.04 If the WLUFAs President, or designate, determines that a conflict of interest exists, then the member with the conflict shall withdraw from discussion and voting on that issue. At the President or designate’s discretion, the details of the conflict may be shared with the Executive Committee. If the Executive Committee determines that further actions are warranted, it is empowered to take those actions.