

LETTER OF UNDERSTANDING
between
WILFRID LAURIER UNIVERSITY
and the
WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION

Re: Computer Loan Program for CAS with Standing Appointments

Whereas Contract Academic Staff may hold Standing Appointments (Memorandum of Understanding) and/or Two Year Renewable (Article 13.6.3.5) Appointments; and

Whereas the university offers financial assistance for computer/peripheral purchases for continuing employees;

The Parties agree that the term of these contracts is sufficient to qualify for the computer loan process through the University's Bookstore subject to the following:


Upon request, the University will provide a Member who holds a Standing Appointment or Two-year renewable appointment with financial assistance for any computer and/or computer peripherals purchase, and software available at the University's Bookstore, within the price range of \$500-\$5000.

This financial assistance will be limited to one purchase per Member every twenty-four (24) months while employed at the University. The twenty-four (24) month period will commence on date of invoice payment.

Members must purchase the computer and/or computer peripherals through the University's Bookstore. The Member will repay the university in equal, interest-free, bi-weekly instalments over a maximum period of twenty-four (24) months or over the remainder of their standing or renewable appointment, whichever is shorter.

Computers and/or computer peripherals purchased through this option will become the property of the respective Member who, as the owner of the equipment, will be responsible for the maintenance, repair, and upkeep of this equipment.

For the University



Max Blouw, President, WLU

June 22, 2015

Date

For WLUFA



Michele Kramer, President, WLUFA

June 17, 2015

Date