

LETTER OF UNDERSTANDING

Between

WILFRID LAURIER UNIVERSITY

and the

WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION

(Resolution to Grievance No. 029-2012)

Re: The distribution of student teaching evaluations to Department Chairs, Program Coordinators and Area Heads

Whereas the Collective Agreement for Full-time Faculty and Professional Librarians does not make provision for distribution of student teaching evaluations to Department Chairs, Program Coordinators and Area Heads, and


Whereas Department Chairs, Program Coordinators and Area Heads do not fulfil a supervisory role with respect to Members, and

Whereas, however, Department Chairs, Program Coordinators and Area Heads can fulfil an important role in coaching and mentoring faculty in their department, program or area, as appropriate; and

Whereas, Department Chairs, Program Coordinators and Area Heads are also required to make recommendations to their Deans in regard to teaching assignments of faculty (Article 18.2.2);

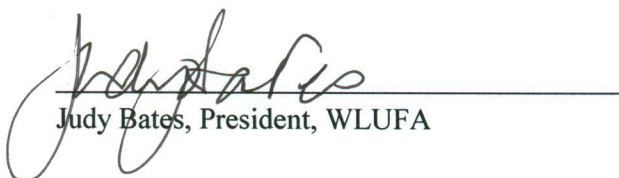
The Parties agree that the following language shall govern the distribution of student teaching evaluations to, and use of student teaching evaluations by, Department Chairs, Program Coordinators and Area Heads:

1. A copy of the aggregated data, as described in Article 31.3.8, shall be sent to the faculty Member's Department Chair, Program Coordinator or Area Head, as appropriate. If the Member's teaching is in more than one department, program or area, the appropriate Department Chairs, Program Coordinators or Area Heads shall receive copies of the aggregated data for the courses the Member teaches in their department, program or area.
2. Department Chairs, Program Coordinators and Area Heads shall use the aggregated data to in the preparation of workload assignments and to provide advice and coaching on teaching, especially for tenure-track faculty.



Max Blouw, President, WLU

18/12/12
Date



Judy Bates, President, WLUFA

Dec 17, 2012
Date