

LETTER OF UNDERSTANDING (LOU)
Between
WILFRID LAURIER UNIVERSITY
And the
WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION

Re: Completion of Student Teaching Evaluations for students without internet access or temporarily without internet access


Whereas, Article 31.3.6 of the WLUFA Full-time Faculty and Professional Librarians Collective Agreement (2014-2017) and Article 19.2.7 of the Part-time Contract Academic Staff Collective Agreement (2013-2016) allows for *20 minutes of class time in the last 10 days of a course or a Member's involvement in a course where such involvement is less than a full term or academic* to be used for completing evaluations; and

Whereas, some students are temporarily without internet access (e.g., field courses in remote areas) or do not have internet access (e.g., incarcerated students);

The Parties agree that students temporarily without internet access will be allowed to complete the online evaluations after the completion of the field course, and that students without internet access will be allowed to complete a paper version of the evaluation. The completed paper evaluations will be incorporated with the electronic evaluations by hand by staff in the Centre for Teaching Innovation and Excellence.

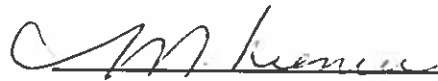
The Parties further agree that students returning from field courses where there is no Internet access will have up to three days after the completion of the field course to complete the electronic evaluations to allow for the varying travel arrangements.

For the University



Max Blouw, President, WLU

For WLUFA



Michele Kramer, President, WLUFA

JUN - 9 2016

Date

June 10, 2016

Date

Completion of Student Teaching Evaluations for students without internet access or temporarily without internet access

F-T Collective (2014-2017) Agreement Letter of Understanding #17

P-T CAS (2013-2016) Collective Agreement Letter of Understanding #14