

**LETTER OF UNDERSTANDING**

between

**WILFRID LAURIER UNIVERSITY**

and the

**WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION**

**Re: Title change for Dean of Graduate and Postdoctoral Studies (11.2.5, 11.2.6, 21.7.2)**

Whereas the University has changed the title of the position **Dean of Graduate and Postdoctoral Studies** to Associate Vice-President and Dean of Graduate and Postdoctoral Studies;

The Parties agree to the following changes in the Collective Agreement for Full-time Faculty and Professional Librarians:

**11.2.5 Search Committees for Senior Administrative Officers:**

**(e)(vi) Associate Vice-President and Dean of Graduate and Postdoctoral**

The Search Committee for the Associate Vice-President and Dean of Graduate and Postdoctoral Studies shall be composed of the following 14 voting members:

- The Vice-President: Academic who shall chair the committee;
- 1 external member of the Board of Governors;
- 2 Deans;
- 1 graduate student;
- 1 staff member;
- 6 tenured Faculty Members elected by the University Faculty Council, with not more than one representative from any one Faculty, and including at least one representative from the Brantford Campus;
- 2 Senate Members elected by Senate.

**(h) Vice-President: Research:**

The Search Committee for the Vice-President: Research shall be composed of the following 15 voting members:

- The President, who shall chair the committee;
- 1 external member of the Board of Governors;
- The Vice-President: Academic
- The Associate Vice-President and Dean of Graduate and Postdoctoral Studies and one other Dean. In the event the Associate Vice-President and Dean of Graduate and Postdoctoral Studies cannot serve on the Committee, one other Dean as a replacement;
- 1 graduate student;
- 1 staff member;
- 6 tenured Faculty Members elected by the University Faculty Council, with not more than one representative from any one Faculty, and including at least one representative from the Brantford Campus and at least one representative from

- the Waterloo Campus; and
- 2 Senate Members elected by Senate.

11.2.6 Procedures for Senate Advice in the Selection of University Officers:


The President is appointed by the Board, following advice by the Senate. The Senate shall receive a report from the search committee, and meeting *in camera* as a committee of the whole, the Senate shall determine its advice which shall be transmitted to the Board.

In the case of all other appointments under 11.2.2, the Senate shall elect 2 Senate Members to serve on the relevant search committees. These 2 Members shall be full members of the committee.

In the case of appointment of the Vice-Presidents, Associate Vice-President: Teaching and Learning and the Assistant Vice-President: Enrolment Services and Registrar, any Member who is a member of Senate is eligible to serve as a Senate representative. In the case of the appointment of the Associate Vice-President and Dean of Graduate Studies and Postdoctoral Studies, at least one of the Faculty Members elected as a Senate representative shall be from an academic unit or sub-unit which does not have a graduate program. For committees appointed to search for Deans and for the UL, the 2 elected Members from Senate shall be from an academic unit other than the one for which the Dean or UL is being sought.

21.7.2 Each academic unit or sub-unit with a graduate program shall have at least one (1) graduate officer, or equivalent. This officer assists the department-in-council in the development, planning and administration of the graduate program including the recruitment of students, administration of applications, academic counselling of students, administration of graduate committees, thesis and other examinations, and serves as the department liaison with the Associate Vice-President and Dean of Graduate and Postdoctoral Studies and Graduate Faculty Council.

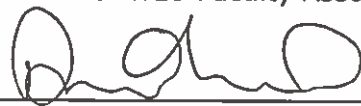
On behalf of Wilfrid Laurier University

  
\_\_\_\_\_  
Deborah MacLatchy, President

DEC 20 2018

\_\_\_\_\_  
Date

On behalf of WLU Faculty Association

  
\_\_\_\_\_  
David Monod, President, WLUFA

4/01/2019

\_\_\_\_\_  
Date