

LETTER OF UNDERSTANDING
Between
WILFRID LAURIER UNIVERSITY
and the
WILFRID LAURIER UNIVERSITY FACULTY ASSOCIATION

Re: Online Courses with Assistance for Grading and Student Consultations in the Faculty of Arts

Whereas the University may offer online courses that have assistance for grading and student consultations; and

Whereas the pay structure in Article 30.10.2 of the Full-time Collective Agreement for Full-time Faculty and Professional Librarians (2020-2023) and Article 25.4 of the Part-time Contract Teaching Faculty and Part-time Librarians Collective Agreement (2019-2022) does not contemplate assistance for grading and student consultations with online courses;

The Parties agree that, for courses in the Faculty of Arts in which the enrolment is over 100 students, and in which a Department or Program wishes to offer assistance for grading and student consultations:

1. The instructor may elect:
 - a) to decline the assistance for grading and student consultations and receive the additional per student rate defined under Article 30.10.2.2 and 30.10.2.3 of the Full-time Collective Agreement and Article 25.4.3 and 25.4.4 of the CTF Collective Agreement for each student in excess of 25 students; or
 - b) to request that assistants be assigned for grading and student consultations, in which case the additional per student rate defined under Article 30.10.2.2 and 30.10.2.3 of the Full-time Collective Agreement and Article 25.4.3 and 25.4.4 of the CTF Collective Agreement shall be paid to the course instructor for each student in excess of 25 students up to an enrolment of 100 students.
 - c) to request a combination of assistance and the \$65 payment. If such request is made, the instructor can set the limit (over 100) for which they can be responsible for grading and student consultations (an increment of 25), independent of assistance, and the \$65 per student payment will be provided for students in excess of 25 and up to the limit set by the instructor.
2. A Member appointed to teach an online course that has assistants for grading and student consultations will receive an additional \$500 in compensation for the additional counseling and administrative responsibilities associated with overseeing these assistants.

3. 1 and 2 do not apply to full-time faculty who are teaching online courses as part of their regular workload. Upon request, these instructors may have assistants assigned for grading and student consultations.
4. The stipend paid to CTF assigned as assistants for grading and student consultations for online courses shall be 0.33 of that defined in Article 30.10.2.1 in the Full-time Collective Agreement and referred to in Article 25.4.2 of the CTF Collective Agreement.
5. The assignments for grading and student consultations shall not exceed 25 students each.
6. This LOU shall be in effect until August 31, 2021, but may be renewed, with the agreement of both Parties, if COVID-19 provisions continue past that date.

For the University

For WLUFA



Deborah Maclatchy, President, WLU

David Monod, President, WLUFA

September 9, 2020
Date

9/9/20
Date