

# CURRICULUM VITAE (Sample Format)

**John Doe**  
Assistant Professor  
Member of Graduate Faculty

## **DEGREES**

1982 Ph.D. Theology, University of London, U.K.  
1976 M.A. English Department, McMaster University  
1971 B.A., Theology, University of London, U.K.,

## **EMPLOYMENT HISTORY**

2004- Assistant Professor, Department of Religion, University of Ottawa  
2002-4 Lecturer, Department of Theology, University of Ontario  
2001-2 Lecturer, Department of Religion, University of Ontario

## **HONOURS**

1998 Senior Staff Award, University of Ottawa  
1993 Merit Award, University of Ontario

## **SCHOLARLY AND PROFESSIONAL ACTIVITIES**

*[There is difference of opinion on the scope of this category. Keep it pertinent and distinguish from the categories for service below.]*

1996 Ext. Assessor of Graduate Programs, Religious Studies, Moon University  
1995-96 Member, Editorial Board, Journal of Theological Studies  
1991-92 Treasurer, Canadian Federation for the Humanities  
1991 Refereed Articles for *Modern History*  
1989-91 Book Review Editor, *Journal of Religion and Culture*

## **SCHOLARSHIP**

### **EXTERNAL RESEARCH FUNDING**

2004 SSHRC Standard Research Grant \$46,000  
2003 SSHRC Aid to Occasional Research Conferences in Canada \$10,000

### **INTERNAL RESEARCH FUNDING**

2005 Special Initiatives Fund \$2000  
2004 WLU Course Remission Grant (2 courses, Fall term 2004)

## **PUBLICATIONS**

*- Provide an itemized list of scholarly publications and other contributions in order of categories listed. Include a lifetime summary (count) at the top and then provide details under each category*

*. List with most recent first.*

*- Cite as "forthcoming" **only** publications that are accepted, but not yet in print.*

*- Create a separate category for work "**under review**" if under consideration, and a category for "**in progress**" for work which is underway but has not been sent out for review.*

- For format, be consistent and use a format appropriate to your discipline or faculty annual report (keeping in mind recognized formats for publications with multiple authorship).

- Remember to include page numbers.

- The following list of categories is based on OCGS and includes the most frequently used, with some consideration to order of importance. Add, subtract or substitute categories as necessary and use categories appropriate to your discipline

Books authored  
Books edited  
Chapters in books  
Papers in refereed journals  
Papers under review  
Papers in refereed conference proceedings  
Book Reviews  
Technical reports  
CDs  
Performances  
Abstracts and/or papers read  
Poster presentations  
Unrefereed Publications  
Workshops  
Research in progress

## **TEACHING**

[The details will be in your teaching dossier. This is just an overview (not an itemized list of every course in every year)]

### **GRADUATE SUPERVISIONS**

#### **GRADUATE COURSES**

#### **DIRECTED STUDIES**

#### **UNDERGRADUATE COURSES**

HI 101 Medieval Europe 500-1100  
HI 251 History of Early Modern Europe  
HI 374 English Government and Society 1558-1660

#### **UNDERGRADUATE SUPERVISIONS**

#### **DIRECTED STUDIES**

## **ACADEMIC, PROFESSIONAL AND COMMUNITY SERVICE**

*[The following are the main categories for service. You may list specific committees and years]*

**Departmental**

**Faculty**

**University**

**Professional**

**Community**