Wilfrid Laurier University Waterloo, Ontario

 **Supplementary Remuneration**

**- Contract Teaching Faculty -**

**Article 28.6 Deferred Assessments**

All fields mandatory

|  |
| --- |
| **Personal Information** |
| Laurier ID Number: |  |
| Name: |  |
| **Appointment Information** |
|  | **Student #1** | **Student #2** | **Student #3** |
| Term and Year: |  |  |  |
| Student’s name: |  |  |  |
| Student’s ID #: |  |  |  |
| Course number: |  |  |  |
| Faculty and Department |  |  |  |
| Article 28.6.1 – Deferred Exam  | $ | $ | $ |
| Article 28.6.2 - Re-assessment | $ | $ | $ |
| Article 28.6.3– Field Supervision | $ | $ | $ |
| End date of appointment:(last day of term as defined by collective agreement) | Click here to enter a date. | Click here to enter a date. | Click here to enter a date. |
| *Payment will be made following conclusion of work by way of University bi-weekly auto-deposit. For appointments that require submission of grades, payment will be processed after submission of the grade*.  |
| **Member’s signature**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: Click here to enter a date. |
| **\*\*\*Submit completed form to appropriate Dean’s office for completion and further processing\*\*\*** |
| **Payment Approved by Dean:**Signature: Date: Click here to enter a date. Print Name Here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **Index Code & account**  | Student 1# | Student 2# | Student 3# |
| **Notification to Payroll to process payment**[ ]  grade submitted [ ] Member’s appointment concluded**Signed (Dean’s Office):** Date: Click here to enter a date.  |
| Send original completed form to Faculty Relations for completion and further processing |

Upload completed form to 1. FOR FACULTY RELATIONS PROCESSING folder

2022-2025 Faculty Relations