

**Letter of Understanding**  
**Between**  
**Wilfrid Laurier University**  
**And the**  
**Wilfrid Laurier University Faculty Association**

Re. Requirement for holders of Senior Lecturer Appointments to provide an Annual Report of Activities

Whereas Article 13.7.5.5 (m) of the Collective Agreement for Contract Teaching Faculty and Part-time Librarians states that Members holding Senior Lecturer Appointments shall submit an Annual Report of Activities under 16.6; and;

Whereas Article 13.7.5.6.1(e) of the Collective Agreement for Contract Teaching Faculty and Part-time Librarians states that a Member's Annual Report of Activities will be included in the materials that the PTAC will use for reviewing the renewal of the appointment; and

Whereas this language was originally considered during bargaining but is not relevant to the role based on the lack of service requirement.

The Parties agree, on a without prejudice and precedent basis, that Contract Teaching Faculty holding Senior Lecturer Appointments are not required to provide an Annual Report of Activities.

**On behalf of Wilfrid Laurier University**

\_\_\_\_\_  
Deborah MacLatchy, President

\_\_\_\_\_  
Date

**On behalf of WLU Faculty Association**

*Rob Kristofferson*  
\_\_\_\_\_  
Rob Kristofferson, President, WLUFA

4 December 2023  
\_\_\_\_\_  
Date